

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JULY 14, 2025, AT 6:30 P.M.

**COUNCIL PRESENT:** Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Chris Swoboda

**COUNCIL ABSENT:** Mayor John Rolbiecki

**STAFF PRESENT:** Chesney Guetter, Mario RedLegs

**OTHERS PRESENT:** Riley Rinehart, Brady Cork, Susan Guza, Dawnlynn Greeney,  
Tyler Richardt, Jessica Dybsetter

### **ITEM 1: CALL TO ORDER**

Acting Mayor Gillund called the regular monthly meeting to order at 6:31 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

The following items were added: Budget transfers and 2024 Draft Annual Report; Southwest Initiative Foundation Donation; Gambling Permit for St. Edward Church; Liability Insurance Limits

### **ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Swoboda to adopt the agenda with the additions listed above. MOTION PASSED UNANIMOUSLY

### **ITEM 4: MEETING MINUTES**

The Council reviewed the prior month minutes. With no questions or additional comments Reisdorfer motioned, seconded by Koppien to approve the June 9, 2025 Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) Police Report – Chief RedLegs plans to prepare a monthly call log and report for the council. The Minneota Mascot will begin publishing the calls in their paper free of charge; (5b) - the current Financial Report as submitted by Interim Administrator Guetter; (5c) – Y-T-D Budget; (5d) – 2024 TIF Report

### **ITEM 6: EXPENSES & DISBURSEMENTS**

Swoboda motioned, seconded by Reisdorfer to approve the payment of \$621,432.53 (as listed on the check register summary); approve the payment of \$28,173.81 (as listed on the payroll check register). MOTION PASSED UNANIMOUSLY

### **ITEM 7: CONCERNED CITIZENS**

Several residents of North Jefferson Street attended to discuss traffic concerns. They requested lowering the speed limit due to vehicles and large trucks traveling too fast. They also proposed making the Jefferson Street and 4<sup>th</sup> Street intersection a 4-way stop. The council advised that, as these are County roads, the residents will need to present their concerns to the County Board.

**ITEM 8: LIBRARY**

Reisdorfer motioned, seconded by Swoboda to approve the addition of Shelly Ratajczak and Nikki Traen as library board members. MOTION PASSED UNANIMOUSLY

**ITEM 9: E LYON STREET PROJECT**

Riley Rinehart and Brady Cork of DGR Engineering provided a progress report on the E Lyon Street Project. Work is currently on or ahead of schedule.

**ITEM 10: ZONING PERMIT**

Reisdorfer motioned, seconded by Koppien to approve all Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Alyssa Klukas – 118 Century Drive – 4' x 3' x 4' Egress Window
- b) Robyn Coquyt – 123 Century Drive – 80' x 30' x 6' Chain Link Fence

**ITEM 11: SENIOR CITIZENS**

Koppien motioned, seconded by Reisdorfer to approve payment of the 2<sup>nd</sup> half budget appropriation of \$7,500 for the Senior Citizens Center. MOTION PASSED UNANIMOUSLY

**ITEM 12: ANNUAL FINANCIAL AUDIT**

The Council reviewed the auditor's summary of items to consider prior to the 2024 report being finalized. Reisdorfer motioned, seconded by Koppien to approve the 2024 Draft Report as presented; transfer \$201,659 from the General fund to Capital Outlay Projects; transfer \$31,008 from Rehab to Money Market Rehab Checking; transfer \$6,325 from Water Fund to cover Bond Payments; transfer \$22,586 from Garbage Fund to cover Bond Payments. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Swoboda to transfer \$49,372 from Sewer Fund to cover Bond Payments; transfer \$2,097 from Sewer Fund to cover Bond Payments; transfer \$6,948 from Water Fund to cover Bond Payments; transfer \$9,126 from Sewer Fund to cover Bond Payments; reverse \$3,000 transfer from Water Fund; reverse \$22,912 transfer from Sewer Fund. MOTION PASSED UNANIMOUSLY

**ITEM 13: SW INITIATIVE FOUNDATION**

Reisdorfer motioned, seconded by Koppien to approve the 2026 Southwest Initiative Foundation donation in the amount of \$454. MOTION PASSED UNANIMOUSLY

**ITEM 14: GAMBLING PERMIT**

Reisdorfer motioned, seconded by Koppien to approve a Gambling Permit for the St. Edward Church raffle event. MOTION PASSED UNANIMOUSLY

**ITEM 16: LIABILITY COVERAGE WAIVER**

Koppien motioned, seconded by Swoboda to authorize Acting Mayor Gillund to sign the LMC Liability Coverage Waiver Form stating, "the City of Minnesota and EDA does not waive the monetary limits on municipal tort liability established by Minn Statute § 466.04". MOTION PASSED UNANIMOUSLY

**ITEM 13: ADJOURNMENT**

Koppien motioned, seconded by Swoboda to adjourn the meeting at 7:15 p.m. MOTION PASSED UNANIMOUSLY

*The next regular Council Meeting is scheduled for August 11, 2025 @ 6:30 p.m.*

ATTEST:

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Chesney Guetter, Interim City Administrator

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John Rolbiecki, Mayor

Council approved August 11, 2025